

Lockington, Elliott (SPAC/PSPC)

From: Church, Leslie (SPAC/PSPC)
Sent: April 27, 2020 6:04 PM
To: Mullan-Boudreau, Caitlin (SPAC/PSPC)
Cc: Gerasimov, Boyan (SPAC/PSPC); Freeman, Tyler (SPAC/PSPC); Singh, Nanki (SPAC/PSPC)
Subject: RE: Text for email to suppliers

Ok with speaking notes. On the email below, how about this (et aussi en francais pour les francophones svp):

Dear [Name],

I'm reaching out on behalf of Anita Anand, Minister of Public Services and Procurement Canada, in order to arrange a call with you on Tuesday, April 28th, at [time] if you're available.

Minister Anand is convening a group of industry leaders and wishes to reach out to you personally to invite you to participate and discuss Canada's approach to ensuring Canadians have the supplies they need to respond to the pandemic.

Please let me know if you're available at this time and confirm the best telephone number to reach you.

Sincerely,

From: Mullan-Boudreau, Caitlin (SPAC/PSPC)
Sent: April 27, 2020 5:50 PM
To: Church, Leslie (SPAC/PSPC) <leslie.church@canada.ca>
Cc: Gerasimov, Boyan (SPAC/PSPC) <boyan.gerasimov@canada.ca>; Freeman, Tyler (SPAC/PSPC) <tyler.freeman@canada.ca>; Singh, Nanki (SPAC/PSPC) <nanki.singh@canada.ca>
Subject: Text for email to suppliers

Apologies for the delay....my email must have crashed 100 times this afternoon.

Leslie for your final signal check, the brief email to candidates from Tyler & Nanki is below. I've adjusted the Speaking Notes for Minister as well (attached here). We will begin calls tomorrow evening while the Minister drives to Ottawa.

<< File: COVID-19 Supply Council - Speaking Notes MAA - v20200427.docx >>

Dear [Name],

During this unprecedented time, Minister Anand and the federal government team are working hard to ensure that Canadians have the supplies they need to respond to the pandemic, from front-line health care workers to people working in a wide variety of essential industries that continue to serve the public.

As a leader in your industry, Minister Anand would like to take the opportunity to discuss how COVID-19 is impacting your association.

Are you available for a call Tuesday, April 28th, at [time]. Please confirm the best telephone number to reach you.

Sincerely,