

## RE: \*SIGNAL CHECK\* Vaccine Logistics LOI

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**From :** Nathalie Nye </o=pwgsc-tpsgc/ou=exchange administrative group (fydibohf23spdlt)/cn=recipients/cn=adc3c11ae6f148cb944e96c3a399ac44-nathalie.nye">  
**To:** Renee Stephen <renee.stephen@tpsgc-pwgsc.gc.ca>, Bill Matthews <bill.matthews@tpsgc-pwgsc.gc.ca>  
**Date:** Fri, 18 Sep 2020 21:03:22 +0000

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Bill – Renee came back on this one seeking further clarification and specificity about what you are looking for. Renee thought you were referring to roles and resps between fed depts in terms of how contracting is performed but AB wondered if it is related to how vaccines are managed between the feds and provinces. You and I have not discussed so I had no clear view of what you meant here.

Nathalie Nye

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**From:** Renee Stephen  
**Sent:** September 18, 2020 4:53 PM  
**To:** Nathalie Nye <Nathalie.Nye@tpsgc-pwgsc.gc.ca>  
**Subject:** FW: \*SIGNAL CHECK\* Vaccine Logistics LOI

Hi Nathalie,

With regard to the below. AB has asked for more clarification on the roles and responsibilities diagram. I thought it would be with regard to the roles and responsibilities between federal departments in terms of how contracting is performed but they raised if it is related to how vaccines are managed between the federal and provinces. Would it be possible to find out from Bill which he is looking for?

Thank you!

Regards,  
Renee

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**Renee Stephen** MA, MBA

Conseillère stratégique, Cabinet du sous-ministre

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**From:** Bill Matthews

**Sent:** September 18, 2020 3:11 PM

**To:** Nathalie Nye <[Nathalie.Nye@tpsgc-pwgsc.gc.ca](mailto:Nathalie.Nye@tpsgc-pwgsc.gc.ca)>

**Cc:** Renee Stephen <[Renee.Stephen@tpsgc-pwgsc.gc.ca](mailto:Renee.Stephen@tpsgc-pwgsc.gc.ca)>

**Subject:** RE: \*SIGNAL CHECK\* Vaccine Logistics LOI

Also want the roles and resp diagram

Bill Matthews

Sous-ministre / Deputy Minister

Services publics et Approvisionnement Canada / Public Services and Procurement Canada

[Bill.Matthews@tpsgc-pwgsc.gc.ca](mailto:Bill.Matthews@tpsgc-pwgsc.gc.ca)

819-420-1770

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**From:** Nathalie Nye

**Sent:** September 18, 2020 2:06 PM

**To:** Bill Matthews <[Bill.Matthews@tpsgc-pwgsc.gc.ca](mailto:Bill.Matthews@tpsgc-pwgsc.gc.ca)>

**Cc:** Renee Stephen <[Renee.Stephen@tpsgc-pwgsc.gc.ca](mailto:Renee.Stephen@tpsgc-pwgsc.gc.ca)>

**Subject:** FW: \*SIGNAL CHECK\* Vaccine Logistics LOI

Nathalie Nye

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**From:** Renee Stephen

**Sent:** September 18, 2020 1:38 PM  
**To:** Nathalie Nye <[Nathalie.Nye@tpsgc-pwgsc.gc.ca](mailto:Nathalie.Nye@tpsgc-pwgsc.gc.ca)>  
**Subject:** \*SIGNAL CHECK\* Vaccine Logistics LOI

Hello Nathalie,

The below was sent from AB as a signal check for the DM and MinO with regard to the vaccine logistics LOI. The Notice of Proposed Procurement (NPP) and Rules of Engagement & Participation Agreement are also attached. In response to the request for approval on the Communication messages sent yesterday, Bill had mentioned that MinO should be briefed; I can work with David to set this up, if still required.

Please advise of any concerns or comments.

Regards,  
Renee

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**From:** Isabelle Aubin  
**Sent:** September 18, 2020 12:00 PM  
**Subject:** Vaccine Logistics LOI

Hi Renee,

Another signal check on behalf of MM for the DM and MINO.

Thanks!

Please find attached the proposed Letter of Interest (LOI) to be posted on BuyandSell.gc.ca for vaccines logistics. The scope of the LOI is the first step in a consultation process with industry players aimed at obtaining supply chain information related to:

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- Importing the vaccine to Canada (e.g. freight, customs clearances, etc);
  - Warehousing and distribution of COVID-19 vaccines across Canada;
  - Requirements for temperature monitoring, record keeping and recall procedures (track and trace).
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Although we are encouraging companies to register within a week of the LOI posting, interested companies may still register after that date. Depending on the level of engagement, some companies will be required to sign Non-Disclosure and Conflict of Interest declarations before information is shared.

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PHAC has advised that they are comfortable with the content of the LOI and has requested that it be posted as soon as possible. We had given a heads up to PCO on this and they suggested that we may want to have it briefed to Ministers before it goes out from a communications opportunity perspective (i.e. next week's COVID committee). 4 Corners was briefed yesterday and no concerns were raised.

Given urgency of this engagement, we would recommend going out and have an update provided to Ministers on this and the planning in general. Are there concerns with this approach?

<< File: Rules of Engagement and Participation Agreement - English Version - September 2020.pdf >> << File: NPP English - Vaccines Logistics Sept 15 version 7 - Final Version.docx >>