

## Lockington, Elliott (SPAC/PSPC)

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**From:** Media <media@tpsgc-pwgsc.gc.ca>  
**Sent:** April 14, 2020 11:29 AM  
**To:** Stéphan Déry; Michael Mills  
**Cc:** Hakim Tamimount; Isabelle Aubin; Marc MacKinnon; Melanie Dube (S); Noah Tedesco; Simon Moreau; Simon Morin; Stephanie Geller; TPSGC.O SI Bureau du SMA Tous Emp / RPS ADM Office All Emp O.PWGSC; Amélie Langlois; Angela Intranuovo; Bryan Blom; Carole Charette; Caroline Audette; Corri Barr; Bryan, Danielle (Ext.); Lord, David (Ext.); Elizabeth Lindsay; Emmanuelle Gallays; Christensen, Esther (Ext.); Francesco Santostefano; Boulay, Francois (Ext.); James Stott; Jean-François Létourneau; Jeff Van Zyl; Jennifer Eberts; Jody Wood; Judith Rorai; Julie Hahn; Karim Adam; Maria Cama; Marie-Christine Lalonde; Marie-Claude Hurens; Media; Medias Sociaux / Social Media (TPSGC/PWGSC); Mélanie Talbot (R); Melissa Pacheco; Me'Shel Gulliver Bélanger; Mia Arruda; Nathalie Larocque; Nicholas Dorion; Pamela Eades; Rachel Lagacé; Renee Stephen; Rosemary Kinnis; Sara Lacasse; Sarah Moreau-Bélanger; Selma Mesri; Sonia Harvey  
**Subject:** Media Heads-Up / Tier 1 - COVID-19: Costs related to the pandemic / Ottawa Citizen

The following media request has been identified as **Tier 1**.

Communications sector will work with your group to develop the first draft response. New information not previously approved should be identified in purple.

Highest level of approval: MO  
Program ADM approved response: April-15-20 at 12:00

### **Media heads-up**

#### **Freelance**

**Rubin, Ken (Freelancer)**

**Date call received: April-09-20 at 13:30**

**Deadline: April-16-20 at 16:00**

Tier 1 - COVID-19: Costs related to the pandemic

**CONTEXT** (for your information): The freelancer is writing about the effects of the pandemic and cost related.

The response will be a joint effort between PSPC (Q1, Q3, Q5 and Q7) TBS (Q4 and Q6) and SSC (Q2).

TBS has already provided their input, which can be found below.

### **VALUE STATEMENT:**

### **QUESTIONS / RESPONSES:**

**Q1. With most federal employees working from home, what costs, county-wide and in the NCR, are there now and the next several months for maintaining vacated federal buildings?**

**Preferably costs can you supply such costs by buildings/regions? (PSPC lead)**

**Q3. Are all federal leases being honoured or reductions/delays in payment being sought for leased spaces? (PSPC lead)**

**Q5. Has cleaning federal buildings been put on hold? increased? (PSPC lead)**

**Q7. What measures will be taken before employees or others will be allowed to enter federal buildings after the all clear directives to return is issued? (PSPC lead)**

**Q2. Are cost breaks in utility, communication network costs being sought? (SSC lead)**

**Q4. Has security costs increased? Commissioners been laid off? (TBS lead)**

**Q6. Have personnel been allowed to take computers/cell phones etc home? or pick up such equipment? (TBS lead)**

**A4-6.** Federal public servants are delivering services for Canadians under unprecedented circumstances, including supporting the considerable and comprehensive federal response to the pandemic. TBS has been working, in collaboration with Public Safety, to ensure that the deputy heads in departments and agencies have the policy guidance they need and that they have identified critical services as part of their Business Continuity Plans (BCPs).

There are different thresholds for triggering a business continuity plan based on each department's operational requirements. Deputy heads are best placed to decide when to activate their plans based on an assessment of the potential impacts of the disruption to program and service delivery. Departments/agencies are responsible for their organization's Business Continuity Management (BCM) practices and their individual business continuity plans (BCPs).

Departments and agencies have plans in place to address a variety of disruptions. The [Policy on Government Security](#) includes requirements for organizations to develop and maintain business continuity plans, and organizations are encouraged to ensure that these plans are up to date for any possible disruption.

For information on work equipment for employees, please see the [message from the Chief Human Resources Officer](#).

**Q8. Where their directives/contingency plans already in place for such occurrences? (TBD)**